



Property Description Form

Address: _____ Unit # _____
City: _____ State: _____ Zip Code: _____

Year Constructed: _____ Square Footage: _____ Bedroom: ___ Bathroom: ___

Building Type:

___ High Rise ___ Single Family Detached ___ Garden (1-4 stories)
___ Townhouse ___ Duplex / Row house ___ Condo
___ Mobile Home ___ Handicap Accessible

Unit Condition:

___ New construction or completely renovated ___ Maintained/partially renovated ___ Average

Amenities: (Supplied by owner)

Indoor:

___ Cable ___ Ceiling Fans ___ Washer ___ Dryer
___ W/D Hookups ___ Onsite Laundry ___ Security System

Kitchen:

___ Dishwasher ___ Garbage Disposal ___ Microwave ___ Refrigerator
___ Stove

Outdoor:

___ Balcony ___ Pool ___ Gated Community
Parking: ___ Car Garage ___ Covered Space ___ Driveway ___ Unassigned ___ Open ___ Street
___ None

Maintenance:

___ Pest Control ___ Lawn ___ Trash

Air Conditioning/Heating:

___ Central A/C ___ Window A/C ___ Space Heater ___ Other

Is there a homeowners association? () Yes () No.

Attach approval letter on letterhead or notarized statement that no approval is required.

The owner shall pay for the utilities and appliances indicated below by an O. The tenant shall pay for the utilities and appliances indicated below by a T. Unless otherwise specified below, the owner shall pay for all utilities and appliances provided by the owner.

Paid by:

Heating	_____	Other Electric	_____
Cooking	_____	Water	_____
Water Heating	_____	Sewer	_____
Garbage	_____	Air Conditioning	_____

Provided by:

Stove	_____	Refrigerator	_____
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Print: _____ Date: _____

Signature: _____